



PRINCIPAL: CHARLES LO-PRESTI J.P.



## VACATING NOTICE

DATE OF NOTICE: \_\_\_\_\_

I / We \_\_\_\_\_ being the tenant(s) of \_\_\_\_\_  
\_\_\_\_\_ give twenty one (21) days notice of my / our  
intention to vacate the above mentioned premises on  
\_\_\_\_\_ ( Date )

I / We undertake to return the keys prior to 10.00 a.m. on the designated vacating date.  
I / We, the tenant(s) will be responsible for the rent on a dally basis until such time as  
the keys are returned to the office of James & Fear, Randwick, Real Estate.

I / We wish to make an appointment to have the premises inspected  
on \_\_\_\_\_ at \_\_\_\_\_

My / Our new forwarding address will be \_\_\_\_\_

Reason for vacating is \_\_\_\_\_

SIGNATURE OF TENANT(S) \_\_\_\_\_

### FOR OFFICE USE ONLY

OWNER NOTIFIED \_\_\_\_\_ DATE INSPECTED: \_\_\_\_\_

BOND: \$ \_\_\_\_\_ DATE KEYS RETURNED \_\_\_\_\_

RENT PER WEEK: \$ \_\_\_\_\_

UNFURNISHED / PARTLY FURNISHED / FURNISHED

#### LESS DEDUCTIONS:

GARDENING	\$ _____
CLEANING FLAT / HOUSE	\$ _____
CLEANING CARPET	\$ _____
RUBBISH	\$ _____
PAINTING	\$ _____
REPAIRS	\$ _____
RENT	\$ _____
ADVERTISING	\$ _____
LETTING FEE	\$ _____
LEASE BROKEN	\$ _____
WATER USAGE	\$ _____
 SUB TOTAL	 \$ _____
 REFUND	 \$ _____